

## NOVEMBER 2018 CITY HALL FUNCTION APPLICATIONS

NAME OF ORGANISATION	FUNCTION DATE	FUNCTION DESCRIPTION	CRITERIA MET	ROOM CHARGE	HOSPITALITY OFFERED	CIVIC HQ RECOMMEND
<b>2019 EVENTS</b>						
Refugees Welcome Northern Ireland	29 <sup>th</sup> January 2019	<b>Refugees Welcome N. Ireland Launch</b> – Panel discussion as part of a launch event.  Numbers attending - 100	B, C & D	No (Community)	Yes – Tea, Coffee and Biscuits	Recommend to approve, No charge, Tea and Coffee Reception
4 Corners Festival	5 <sup>th</sup> , 7 <sup>th</sup> or 8 <sup>th</sup> February 2019	<b>Four Corners Festival Dinner</b> – Cross community annual event, this year to celebrate organ donation with both recipients and donors invited.  Numbers attending – 80	D	No (Community)	Yes, Wine Reception	Recommend to approve, No Charge, Wine Reception
British Council Northern Ireland	7 <sup>th</sup> February 2019	<b>*Mock Council for the European Union</b> – Schools event to encourage debating skills and participation in democracy now in 14 <sup>th</sup> year.  Numbers attending – 130  *Request for use of Council Chamber and Function room	B & D	No (Charity)	No	Recommend to approve, No charge, No hospitality  <i>Recommend to approve use of Council Chamber and function rooms</i>
Chinese Welfare Association Northern Ireland	10 <sup>th</sup> Feb 2019	<b>Chinese New Year in the City</b> – Most important festivity in the local Chinese community's calendar marked at City Hall with an inclusive celebration event.  Numbers attending – 350-500 approx.	C & D	No (Charity)	Yes – Tea, Coffee and Biscuits	Recommend to approve, No charge, Tea and Coffee Reception
Department for the Economy	13 <sup>th</sup> February 2019	<b>EU Network Dinner</b> – Dinner linked to EU Network meeting taking place in Belfast over 3 days.  Numbers attending - 90	A & B	Yes - £300	No	Recommend to approve, Room charge, No hospitality

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Energia on behalf on GENCOMM	12 <sup>th</sup> March 2019	<b>GENCOMM Interreg Project Hydrogen Powered Bus Launch</b> – Launch event as part of 3 day conference to mark Hydrogen powered buses launching in Belfast.  Numbers attending – 200	A & C	Yes £115	No	Recommend to approve, Room charge, No hospitality
Fáilte Feirste Thiar	20 <sup>th</sup> April 2019	<b>Celebrating Labour</b> – Dinner and celebration event to mark the official opening of the James Connolly Visitor Centre* in West Belfast.  *part funded by Belfast City Council  Numbers attending – 300	A, B, C & D	No (Community)	Yes, Wine Reception	Recommend to approve, No Charge, Wine Reception
NI Chamber of Commerce and Industry	28 <sup>th</sup> June 2019	<b>Presidents Annual Lunch 2019</b> – Annual networking lunch for NI business leaders.  Numbers attending – 400	B	Yes £300	No	Recommend to approve, Room charge, No hospitality
Ardmonagh Family Centre	2 <sup>nd</sup> August 2019	<b>Good Morning West Belfast Celebration</b> – Lunch and entertainment in form of tea dance as part of 25 <sup>th</sup> Anniversary celebrations.  Numbers attending 250-300	C&D	No (Charity)	Yes, Tea, Coffee, Biscuit Reception	Recommend to approve, No Charge, Tea, Coffee, Biscuit Reception
Belfast Harbour	17 <sup>th</sup> October 2019	<b>British Port's Association Conference Closing Gala Dinner</b> - Dinner with speeches and entertainment to end conference  Numbers attending – 250	A&B	No  <i>(linked to Visit Belfast)</i>	Yes, Wine Reception  <i>(linked to Visit Belfast)</i>	Recommend to approve, No Charge, Wine Reception

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2020 EVENTS						
British Paediatric Neurology Association	29 <sup>th</sup> January 2020	<b>British Paediatric Neurology Association Drinks Reception</b> – Welcome event for 3-day scientific conference at Assembly Buildings.  Numbers attending – 300	A & B	No (Charity)	Yes, Wine Reception  <i>(linked to Visit Belfast)</i>	Recommend to approve, No Charge, Wine Reception
St Dominic's Grammar School Past Pupils Union	8 <sup>th</sup> May 2020	<b>150<sup>th</sup> Anniversary of St Dominic's Grammar School for Girls</b> – Dinner to celebrate 150 <sup>th</sup> anniversary of school.  Numbers attending – 100 - 150	C	No	Yes, Wine Reception	Recommend to approve, No Charge, Wine Reception
Odyssey International on behalf of Lennox Heating & Cooling System	16 <sup>th</sup> Sept 2020	<b>Welcome to Ireland Dinner Lennox Heating &amp; Cooling Systems</b> – Dinner and entertainment for incentive dinner and showcase of Northern Ireland.  Numbers attending – 400	B	Yes £825	No	Recommend to approve, Room Charge, No hospitality